



BOARD OF TRUSTEES VOTING MEETING

Meeting Minutes

October 19, 2017 6:30 PM

Lower School Flex Space

Attendees:

- Board Members: Mike Gahr, Dan Rufo, Kent Wenger, Monica Reynolds, Kathy Drennan, Anthony Bragoli, Sean Glick,
- Staff and Public: Gina Guarino-Buli, Michelle Boyd, Christine Gehring, Carol Schaeffer, David Cosme, Craig Gibson, Sarah Pilacik Harold Smith, Diane Hope

Meeting:

1. Kent Wenger called the meeting to order at 6:33PM
2. **Opening statements – Kent Wenger** - The Board wants to improve communication between “board and school” and “school and board”. Executive Session discussions.
3. **Review & accept minutes from September 28, 2017 Voting Meeting – VOTE**
 - a. A. Bragoli made a motion to accept the minutes and K. Drennan seconded. The motion passed.
4. **Academy Council Update** - None
5. **9/28 Executive Meeting on CEO Bonus - Vote**
 - a. M. Reynolds made a motion to approve the CEO Bonus in the amount as discussed in Executive Session and A. Bragoli seconded. The motion passed.
6. **Committees Meeting updates–Committee Chairs**
 - a. Development Committee – Denise Kozuch-Harakal (Gina)
 - i. Events continuing as planned
 - ii. Giving Tuesday campaign looking to decide where monies will be allocated.
 - b. Curriculum Committee – Dan Rufo
 - i. Focusing on various Curricula throughout the year
 1. Fine Arts
 2. Math Intervention
 3. Social Studies
 4. Character Ed
 5. Student Attainment
 - c. HR Committee – Stacy Smith
 - i. CEO Rubric finalization
 1. Fundraising baseline
 - ii. SAT scores as a readiness for college - looking if it is a reasonable measurement
 1. Not all students will take SAT
 2. test was redesigned
 - d. Finance Committee – Shawn Glick
 - i. Clarification for Risk Management assessment
 - ii. Will be looking into financial management policy

- iii. Approval to pay the 1st Mayfield Pay App. - **Vote**
 - 1. Playground \$232,987
 - 2. Retaining Wall \$62,423
 - 3. Mayfield \$181,092

K. Wenger made a motion to approve the payment as noted and A. Bragoli seconded. The motion passed.

- 4. Transfer \$476,500 from the MMA to the business checking account to cover the costs.

K. Wenger made a motion to approve the payment as noted and A. Bragoli seconded. The motion passed.

- e. Business Manager's Report – Carol – VOTE
 - i. A. Bragoli made a motion to accept the Business Manager's Report and S. Glick seconded. The motion passed.
- f. Legislative Awareness Committee – Eva
 - i. New plan to go to State Senate for approval
 - ii. Keystone Alliance - marketing towards RA and like schools
- g. Strategic Planning Meeting – Dan Rufo
 - i. No update

7. Administration Reports

- a. Lower School Principal Report - Christine
 - i. Grade level field trips
 - ii. Assemblies - Fire safety, Crime Victims, Dog safety
 - iii. Boys Club
 - iv. Watch DOG initiation
 - v. SLCs went well
 - vi. Spanish Festival
 - vii. Halloween Parade
 - viii. Playground Grand Opening - November 3 - 4:30-6:30
 - ix. Designer Bag Bingo
- b. Upper School Principal Report - Michelle
 - i. Spanish Festival
 - ii. Middle School Dance
 - iii. HS Dorney Park trip
 - iv. Fall Sports Banquet - First time dividing by season
 - v. Friday Night Live - November 3
 - vi. November 14th - Special Education Presentation
 - vii. 1-12 Open House
 - viii. Mini College Fair (tryout - Spring will be larger one, hopefully)
 - ix. Knights Bazaar - Nov 18th
- c. Dean of Students' Report - Harold
 - i. Student A - will not be applying to RA
 - ii. "Adopt a family" - 3 families for Thanksgiving, 1 family for Christmas - looking to increase the number
- d. CEO Report - Gina

- i. Enrollment high
- ii. Walkthrough with Borough - RA has completed all lists, but borough has added more "to-do" items before Certificate of Occupancy will be awarded.
- e. Accept updated staff roster by Business Manager – VOTE
 - i. A. Bragoli made a motion to accept the updated staff roster as presented and M. Reynolds seconded. The motion passed.

8. Old Business

- a. Second Reading of OCR Compliance Policy
 - i. Discussion of edits
 - ii. Questions posed:
 - 1. Complaint form will be accessible on website
 - 2. Data Manager - Specify if individual is an employee of RA

9. New Business

- a. Presentation of PSSA/ Keystone Test Results - David Cosme
 - i. School is working on individual student growth
 - ii. As compared to State and "like schools," RA is ahead of the curve
 - iii. Working with specific sub-groups through academics, teacher/student relationships, and PBIS.
 - iv. Additional Staffing, Curriculum Alignment and classroom integration, focusing on growth of each student, small group classes, Math Intervention tutor, looking into ramping up Math support.
- b. Employee Handbook and Policy Review
 - i. Board will look into current Employee Handbook and assess needs of Review
- c. Teacher Bonus Recommendations - Vote will be in November

10. Public Comment - Relocate meetings to accommodate secure building but also allow for public access.

11. Adjournment - A. Bragoli made a motion to adjourn the meeting and M. Reynolds seconded. The motion passed. Meeting adjourned at 7:53

12. Executive Session - HR Committee Proposal on CEO Rubric - was held